

PORTAGE TOWNSHIP
PO BOX 70
CURTIS, MI 49820
906-586-9522
one page

ADDENDUM # 2
AGREEMENT FOR SERVING ALCOHOL
CURTIS COMMUNITY BUILDING

LESSEE _____

DATE OF FUNCTION _____

HOURS ALCOHOL WILL BE SERVED: FROM: _____ TO _____

The Lessee shall have at least one responsible person, approved by the Portage Township Board, present at all times while alcohol is being served.

NAME OF RESPONSIBLE PARTY _____

Print name

Print name

SIGNATURE:

Sign name

Sign name

If alcohol is served, this agreement must be filled out and signed by the responsible person (s) performing this service and delivered to the Portage Township Clerk or designee, along with proof of insurance naming Portage Township as additional insured in the amount of \$500,000.00. All fees and deposits must have been received prior to release of the key to the building. No alcohol can be served after 12:00 a.m. (midnight) and building must be vacated by 1:00 a.m. Noise and music must be kept to a minimum.

NOTE: If alcohol will be sold, a liquor license must be obtained from the State of Michigan and a copy provided to the township prior to the event.